



Project Superintendent

Job Description

Penobscot General Contractors is seeking a motivated team member to assume the role of Project Superintendent. The project superintendent is responsible for oversight and management of all subcontractors and site coordination to ensure a safe, professional, and efficient project.

Responsibilities

- Ensure each activity onsite is performed in a safe manner and in accordance with PGC's safety policies and industry standards
- Set up and maintain an organized jobsite
- Develop and proactively manage schedules/look ahead schedules to ensure activities take place on or ahead of schedule
- Provide overall project site coordination and supervision of day to day activities to ensure work is completed in the correct sequence and in an efficient manner
- Manage all required inspections
- Prepare and maintain paperwork including field reports, daily logs, safety inspections, schedule updates, and quality control reports
- Complete daily inspections of the site to ensure compliance with construction documents and quality standards
- Develop and maintain successful relationships with clients, design professionals, subcontractors, and other team members
- Work with the Project Manager to coordinate procurement of materials and communication with subcontractors
- Serve as the point of contact for all onsite subcontractor supervisors
- Schedule subcontractors onsite as required to meet the project schedule
- Work through constructability issues in the field to provide solutions to the project team
- Provide direction to subcontractors as required

Competitive salary based on experience.

Penobscot General Contractors is an equal opportunity employer

